



JOB ANNOUNCEMENT

Position Available:	ECE Developmental Screening Coach
Hours:	Full time 35 hrs. /week (Including evenings and some weekends)
Starting Date:	February 2016
Salary Range:	Hourly rate based on qualifications and experience

Since 1972, 4Cs of Alameda County has been dedicated to providing child care referrals, education, nutrition services, and payment assistance to children, families, and child care providers in Alameda County. 4Cs mission is to develop and coordinate resources to strengthen families and children.

4Cs partners with First 5 Alameda County to provide coaching to Early Care and Education (ECE) sites participating in Alameda County's Quality Rating and Improvement System known as Quality Counts. The ECE Developmental Screening Coach will join 4C's coaching team to provide training and coaching to support ECE sites in implementing universal developmental and social emotional screening using the ASQ and ASQ:SE-2. The ECE Developmental Screening Coach will report to the Manager, Resource and Referral. This is a non-exempt position.

Duties and Responsibilities

- Provide onsite training, coaching and technical assistance to assigned ECE sites to implement universal ASQ and ASQ:SE-2 screening of enrolled children
- Work with each site to develop a screening plan, including training staff on use of the tools, providing technical assistance and resources, developing action plans to implement developmental screening and linking programs to Help Me Grow
- Coordinate and present community trainings on the introduction to ASQ and ASQ:SE-2 for child care providers
- Participate in county wide efforts to promote developmental screening in child care and serve on committees and workgroups as needed
- Responsible for documentation of developmental screening services and completion of mid-year and final reports for funders and other reports as needed
- Participate in 4Cs team meetings, Help Me Grow and QRIS Coaches meetings, community meetings and trainings

Qualifications

- Bachelor's degree strongly preferred. Master's degree in Early Childhood or related field and specialization in Special Needs highly desirable.
- A minimum of 3 years' experience working in Early Childhood field required. Must have experience coaching, training or supervising staff in an early care and education setting.
- Strong interpersonal skills and ability to build relationships with others
- Effective written and verbal communication skills
- Knowledge and experience with ASQ and ASQ:SE-2 and a commitment to developmental screening for young children
- Ability to take initiative, solve problems and work independently as well as part of a team
- Competency with technology tools
- Excellent organization and time management skills



- Must have valid California driver's license and reliable transportation for visiting child care programs and attending meetings throughout Alameda County

For consideration, please fax resume and cover letter to: 4Cs of Alameda County, 22351 City Center Dr., Suite 100, Hayward, CA 94541. Fax: 510 538-1736 or email to resumes@4c-alameda.org

Benefits include: 12 Paid Holidays, 2 weeks Vacation, Medical, Dental, Vision, Aflac, 403b Matching and more.

The Community Child Care Council of Alameda County is an Equal Opportunity Employer