



AGENDA ITEM 10B  
DATE OF MEETING: January 27, 2010  
ACTION:   X    
INFORMATION: \_\_\_\_\_

## Advisory Committee Membership

### SUMMARY OF REQUEST

Confirm the continuance of the five existing Commission advisory committees (Executive, Public Education and Outreach, Legislation, Research and Evaluation, and Program) and approve the membership of each committee.

### BACKGROUND

There currently are five advisory committees established by the Commission to provide technical assistance and professional expertise to the full Commission. The current committees, including specific staff and current commissioner assignments, are included in this item. The committees provide guidance, review materials, and make recommendations to the full Commission, and, in rare instances, when given delegated authority, make decisions on behalf of the Commission. Committee members are appointed by a majority vote of the Commission. Committee memberships consist of no more than two Commissioners and meetings are not subject to the provisions of the Bagley-Keene Open Meeting Act.

### STAFF RECOMMENDATION

Establish membership for each of the First 5 California Commission advisory committees by nominating and then voting to approve current Commission members for each committee seat.

### DISCUSSION

There are five advisory committees:

- The **Executive Committee** consists of the Commission Chair, Vice Chair, and Executive Director. The committee reviews and develops Commission meeting agendas, administrative issues, and Commission staff activities.
- The **Public Education and Outreach Committee** has delegated authority to review and provide guidance and direction on behalf of the Commission to state staff regarding the statutory mandate to provide public education and outreach campaigns. The committee is staffed by First 5 California's Communications Director, and meets

at several key points during campaign development to review key messages, scripts, content, timelines, etc.

- The **Legislation Committee** has delegated authority to review legislation and budget items and to take positions on bills in accordance with Commission-approved legislative priorities on behalf of the Commission. First 5 California's Chief of Legislative and Governmental Affairs serves as staff to the committee.
- The **Research and Evaluation Committee** serves as an advisory body to the Commission. The Deputy Director of Research and Evaluation serves as staff to the committee and reviews the Commission's research agenda, which includes studies on early education workforce, high quality preschool, early literacy, and the characteristics of preschoolers with special needs. The committee also provides input on the evaluation contractor activities and considers recommendations made by the Evaluation Framework Workgroup.
- The **Program Committee** serves as an advisory body to the Commission. The Deputy Director of First 5 California's Program Management Division serves as staff to the committee and reviews the Commission's program agenda, which includes the development and implementation of Signature Programs designed for children, parents, and the early learning workforce. The committee is also charged with reviewing and providing input to ensure that the Principles on Equity are infused throughout each First 5 California program.

**Current California Children and Families Committee Assignments  
January 2010**

Committee	Commissioner	Lead Staff
Executive	Joseph Munso Vice Chair (vacant)	Kris Perry
Public Education and Outreach	Carla Dartis (formerly Dave Kears)	Elisa Bupara
Legislation	Molly Munger Eleni Tsakopoulos-Kounalakis	Marsha Jones
Research and Evaluation	Maria E. Minon (formerly Don Attore)	Stacie Sormano
Program	Carla Dartis Molly Munger	Sarah Neville-Morgan