



Memorandum

Date: April 1, 2014

To: CARES Plus Lead Agencies

From: Sarah Neville-Morgan, Deputy Director
Program Management Division

Subject: Policy Memo CARES Plus #2 – Component A Training/Trainer Approval

Attachments: Application Process, Application, Appendix

The First 5 California (F5CA) CARES Plus program (Component A) incentivizes participants who engage in 21 hours of professional development annually. This training/trainer and approval protocol was developed to increase the number of available training opportunities, expand access to high quality training, and augment what is currently approved and offered through the California Department of Education, Early Education Support Division (CDE/EESD).

F5CA is now accepting applications for new CARES Plus Component A training options and new trainers for existing trainings. The application and approval process is ongoing. This document provides the information necessary for an individual or entity to become an approved trainer. Approval may be given for:

- Additional trainers certified to offer one or more of the trainings on the *CDE/EESD-Approved CARES Plus Component A Trainings* (available at <http://www.cde.ca.gov/sp/cd/re/compatraining.asp>)
- Non-CDE/EESD trainings approved for Component A and available statewide
- County-specific training available only to participants in that county

The application process is open to any entity or individual who would like a training or trainer added to the list of *Approved CARES Plus Component A Trainings*. F5CA and the CDE/EESD support linkage between CARES Plus and other funded programs. We encourage training/trainer applications that support continuous quality improvement in Race to the Top–Early Learning Challenge (RTT-ELC) and/or the F5CA Child Signature

Program (CSP) and welcome applications from First 5 County Commissions, training providers, independent trainers, college faculty, and others.

Training/trainer approval ensures both training content and trainer qualifications reflect current research about high quality professional development¹. This approval process also ensures training is aligned with the California Early Learning and Development System (CELDS) and is delivered in a way that supports how adults learn best. All training should be geared to adults who currently are employed in the early learning field and serving children ages 0 to 5.

¹ For more information about the components of quality professional development on which this application is based, please read the appendix attached to the application.