



Memorandum

Date: August 1, 2014

To: CARES Plus Lead Agencies

From: David Dodds, Deputy Director, Evaluation Division
Sarah Neville-Morgan, Deputy Director, Program Management Division

Subject: CARES Plus Policy Memo #3 – CARES Plus CLASS Observations for Fiscal Year (FY) 2014–15

During FY 2014–15, First 5 California will conduct Classroom Assessment and Scoring System™ (CLASS™) video observations for only participants in Component D (MyTeachingPartner™). Participants in other CARES Plus Components will not be selected for in-person observations in FY 2014–15. This approach allows First 5 California to complete analyses of observation data collected in prior years and to sharpen evaluation questions for future observation planning.

Due to suspension of the in-person CLASS observation for Components A and B, Lead Agencies should not use the following forms during FY 2014–15:

[Form P.1A – CARES Plus Program Participant Application and Certification](#) (4-1-14)

[Form P.1AS – CARES Plus Program Participant Application and Certification](#) (Spanish) (5-15-14)

[Form N.OBS.1 – CARES Plus Participant Selected for CLASS Observation](#) (8-6-13)

[Form N.OBS.1S – CARES Plus Participant Selected for CLASS Observation](#) (Spanish) (8-16-13)

[Form N.OBS.2 – Director/Owner Notification of CLASS In-Person Observation](#) (8-6-13)

[Form N.OBS.2S – Director/Owner Notification of CLASS In-Person Observation](#) (Spanish) (8-16-13)

[Form N.OBS.3 – Parent Notification of CLASS In-Person Observation](#) (8-6-13)

[Form N.OBS.3S – Parent Notification of CLASS In-Person Observation](#) (Spanish) (8-16-13)

[Form N.OBS.4 – Lead Agency Responsibility for In-Person Observation](#) (7-30-13)

[Form N.OBS.4S – Lead Agency Responsibility for In-Person Observation](#) (Spanish) (8-16-13)

Even though in-person CLASS observations have been suspended for FY 2014–15, the participant initial enrollment data deadline of September 15, 2014, is still in effect this program year for all CARE Plus participants.

For FY 2015–16, in-person CLASS observations may resume for participants beyond Component D. If in-person observations are to resume, First 5 California will notify Lead Agencies of the resumption prior to the start of the next fiscal year.

If you have questions, please submit them to the CARES Plus e-mail address at CARESPlus@ccfc.ca.gov.