



**CARES Plus Participant Application Form Package Instructions and Form Descriptions  
(Forms P.1, P.3, P.4, and P.6)  
Form P.2, published with the RFA, is no longer required**

The CARES Plus application form package is to be used as follows:

**CORE Applicants:** All applicants applying for **CORE** (CORE only, CORE plus Component A or B) must complete and submit the following forms to the Lead Agency:

Form P.1/P.1S: **CARES Plus Program Participant Application and Certification** – Pages 2–8 are required.

Form P.3/P.3S: **CARES Plus Program: Limitation of Data Sharing** – to be given to all applicants.

**Component A or B Applicants:** All applicants applying for Component A or B must complete and submit the following forms to the Lead Agency:

Form P.1/P.1S: **CARES Plus Program Participant Application and Certification** – Pages 2–8 are required.

Form P.3/P.3S: **CARES Plus Program: Limitation of Data Sharing** – to be given to all applicants.

**Component C Applicants:** All Component C applicants must complete and submit the following forms to the Lead Agency:

Form P.1/P.1S: **CARES Plus Program Participant Application and Certification** – Pages 2–8 are required.

**Component D, MyTeachingPartner™ (MTP™) Applicants:** All applicants applying for **MTP** must complete and submit the following forms to the Lead Agency:

Form P.1/P.1S: **CARES Plus Program Participant Application and Certification** – Pages 2–8 are required.



Form P.1B/P.1BS: **First 5 California CARES Plus Program Facility Director/Owner Authorization for MTP**

Form P.3/P.3S: **CARES Plus Program Limitation of Data Sharing** – to be given to all applicants.

Form P.4/P.4S: **Video Camera Kit Liability and Checkout Agreement**

**Form Descriptions:**

**Form P.1/P.1S – CARES Plus Program Participant Application and Certification**

Page 1: **Cover Sheet**

Pages 2 and 3: **First 5 California CARES Plus Program Participant Certification of Program Compliance:**

These pages must be completed by all participants at the time of application certifying their eligibility to apply. Lead Agencies should not rely on self-certification as the only means of eligibility verification. Lead Agencies must verify eligibility as well.

Pages 4-8: **CARES Plus Enrollment Application Data**

Information contained on pages 4–8 must be gathered on all participants at the time of application. Once gathered, the data must be entered into the CARES Plus data system as instructed. Lead Agencies may use these pages as provided or modify to add local data requirements. However, no data fields may be deleted.

P.1B/P.1BS: **First 5 California CARES Plus Program Facility Director/Owner Authorization for MTP**

This form must be completed by all CARES Plus participants who, at the time of application, are applying for Component D, MTP. Once received, the Lead Agency must update the First 5 California CARES Plus data system to indicate the form was completed. If the local program design does not include Component D, this page is not required.



### **Form P.3/P.3S – CARES Plus Program Limitation of Data Sharing**

This form must be given to all CARES Plus participants at the time of application. It contains information regarding CARES Plus program evaluation and the use of participant data. Signing this form is optional. Signing, or not signing, this form will not affect the ability of the participant to take part in CARES Plus. If a participant wants to limit sharing of data, Lead Agencies should instruct the participant to sign the form. The form restricts the use of participant data beyond First 5 California. For example, if university researchers were to conduct a study about CARES Plus participants in the future, they may be able to use First 5 California data for those applicants who did not submit a Limitation of Data Sharing form. If signed, the Lead Agency must send the completed form to:

First 5 California  
Evaluation Division  
Attention: Lance Vayder  
2389 Gateways Oaks, Suite 260  
Sacramento, CA 95833

NOTE: Even though a participant may sign this form, the participant is still required to complete program requirements as stated in the RFA. This does not excuse a participant from being selected to receive a CLASS<sup>®</sup> observation or from any other CARES Plus requirement.

### **Form P.4/P.4S – Video Camera Kit Liability and Checkout Agreement**

This form must be completed by all CARES Plus participants who are applying for Component D, MTP<sup>™</sup>. The participant's signature indicates their agreement to accept liability for camera equipment that will be issued to selected MTP participants. Once received, the Lead Agency must enter the Received Date into the First 5 California CARES Plus data system. If the local program design does not include Component D, this form is not required.

### **Form P.6/P.6S – Looking at CLASSrooms<sup>™</sup> (LAC) Viewing Log**

This form is provided as a sample for Lead Agency use. All CARES Plus participants enrolled in the CORE must record and submit a log of time spent and activities completed in LAC. Upon completion of the course, participants must submit a copy of their log to their CARES Plus Advisor. A Lead Agency may use this form or create their own.