



Exhibitor Guidelines

February 3-5, 2020
Hotel Irvine, Irvine

Exhibitor Table Fees

Exhibitor fee is \$700 per table. The fee includes a one 6' table, skirting, table cloth, two chairs, and signage.

Exhibitors who would like to attend the Summit general sessions and workshops must register separately and pay the applicable attendee registration fee.

Audio-Visual and Other Services

Audio-visual and electrical fees will be ordered and paid by the vendor separately to the hotel's IT staff. On-site electrical access requests will not be accommodated. The deadline to place your order is **Thursday, January 3, 2020**.

Set-up Schedule

Sunday, February 2 from 2:00 pm to 4:00 pm
Monday, February 3 from 8:30 am to 10:30 am

Dismantle Schedule

Wednesday, February 5 from 12:00 pm to 3:00 pm

Exhibitor Kits

Specific information on exhibiting will be distributed with letters of acceptance beginning mid-August. The kit will include a floor map showing table location options, information on shipping materials, IT/electrical order form, and contact information.

Contact Us

For more information, please contact Jamiann Collins-Lopez at jlopez@ccfc.ca.gov.