



July 28, 2022

INFORMATION  ACTION

**SUBJECT: ADVISORY COMMITTEES**

**RECOMMENDATION**

First 5 California (F5CA) staff recommends the Commission approve Commissioners to each advisory committee.

**SUMMARY OF THE ISSUE**

Per Proposition 10 Statute: 130145. Advisory Committees, *“the state commission and each county commission shall establish one or more advisory committees to provide technical and professional expertise and support for any purposes that will be beneficial in accomplishing the purposes of this act. Each advisory committee shall meet and shall make recommendations and reports as deemed necessary or appropriate.”*

Additionally, Article V of the California Children and Families Commission Bylaws states, *“Standing committees shall be appointed by a majority vote of the commission as the commission deems necessary.”*

Historically, the Commission has approved two members for each advisory committee to provide guidance and direction to F5CA staff with the development of policy and program proposals for consideration by the full Commission. However, in 2019, the Commission approved five Commissioners for the Public Engagement and Outreach advisory committee.<sup>1</sup>

The purpose of each advisory committee is as follows:

- **Executive:** Develops/reviews Commission meeting agendas and provides guidance on significant administrative issues and staff activities. Consists of the Commission Chair and Vice Chair.

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<sup>1</sup> If the committees are limited to two members, then the committee meetings are not subject to the provisions of the Bagley-Keene Open Meeting Act (Government Code, § 11121(c). However, if a committee is delegated any authority of the full body and exercises that authority, then the meetings of its members must be publicly noticed and accessible pursuant to the Bagley-Keene Open Meeting Act. [Govt. Code, § 11121(b)].

- **Public Education and Outreach:** Reviews public education and outreach campaigns carried out under Proposition 10 and provides guidance to staff regarding effective communication strategies for hard-to-reach and low-income parents and families of young children.
- **Legislative:** Reviews and provides guidance on legislation and budget items within the Commission’s subject matter jurisdiction, including the statutory purposes of Proposition 10, and policies and programs affecting early childhood education and care.
- **Research and Evaluation:** Reviews and provides guidance on the Commission’s research and evaluation agenda, consistent with the statutory requirements of Proposition 10, the Commission’s Guiding Principles, and the Guidelines for Implementing the Children and Families Act, including studies on early education workforce, high-quality preschool, early literacy, and parent interventions.
- **Program:** Reviews and provides guidance on the Commission’s program agenda, which includes the development and implementation of programs designed for children, parents, and the early learning workforce, ensuring equity is incorporated in F5CA programs.
- **Fiscal:** Reviews and provides guidance on the fiscal management of F5CA, including revenue and expenditure projections, and the use of sound accounting principles in the development of budgets and financial statements.
- **Strategic Planning:** Participates in the development and implementation of F5CA’s strategic plans, reviewing input from staff, county commissions, and stakeholders. Provides guidance to strategic planning staff and/or consultant. Assists in briefing the Commission on the status of the planning process and implementation.

The current advisory committee assignments, including vacancies, are as follows:

**Executive:** Chair Pérez and Vice Chair Hazan

**Public Education and Outreach:** Vice Chair Hazan, Commissioner Alvarez, Commissioner Majors

**Legislative:** Vice Chair Hazan and Commissioner Jimenez

**Research and Evaluation:** Commissioner Alvarez (one vacancy)

**Program:** Commissioner Alvarez and Commissioner Majors

**Fiscal:** Commissioner Munger (one vacancy)

**Strategic Planning:** Vice Chair Hazan and Commissioner Jimenez

**SUMMARY OF PREVIOUS COMMISSION DISCUSSION AND ACTION**

It is the Commission's usual business practice to review the committee assignments at the first meeting of each calendar year and revise them as necessary. However, when vacancies occur, the Commission can act as necessary to fill those vacancies during any regular Commission meeting.

**ATTACHMENTS**

None.